

Job Description and Person Specification

Job Title:	Health Improvement Coordinator
Hours of work:	Full time (37.5 hours per week)
Salary:	£25,389-£28,065
Duration:	Fixed term contract for 12 months
Holidays:	36 days, including public holidays
Location:	Glasgow
Reports to:	Health Improvement Manager, Glasgow
Closing date:	5pm, Wednesday 25 November 2020
Interviews:	Tuesday 8 December 2020

About Waverley Care

At Waverley Care, we take a positive approach to HIV, Hepatitis C and Sexual Health. We work closely with communities, starting conversations about these issues, encouraging people to access testing and empowering them to make choices that improve their health and wellbeing.

We're also here for people living with HIV or hepatitis C, working with them to understand their needs and offering practical support that helps them to live well.

Everything we do is guided by the experiences of the people we work with. By sharing these experiences, along with information people can trust, we want to challenge the stigma associated with HIV, hepatitis C and sexual health, and address the broader inequalities that our communities face.

About the post

We're recruiting a Health Improvement Coordinator to join our West of Scotland team, working with prisoners living with or at risk of hepatitis C and HIV.

You will deliver assertive outreach, education and testing work with people who are either in prison, recently liberated, or otherwise involved in criminal justice projects. You will also provide support to service users living with hepatitis C and HIV, at every stage of their journey from testing through to treatment and beyond.

In the role, you will work closely with prison staff and relevant third-party organisations to make sure service users can access ongoing, community-based support to help them remain engaged in care and treatment post-liberation.

As part of our broader Health Improvement Team, you will also support our community-based support work with people at increased risk of HIV and hepatitis C. This will include street work, including in locations frequented by people who are actively injecting drugs.

We are looking for someone who has a strong track record of, and is passionate about working with vulnerable people with multiple and complex needs to improve their health and wellbeing. If that sounds like you then we would love to hear from you.

In return, we offer a supportive and valuing work environment with encouragement to develop personally and professionally.

Please note this position is a 12 month fixed term contract.

For enquiries related to this role, please contact Claire Kofman (Senior Manager, West of Scotland Services): Tel: 0141 332 2520 | Email: claire.kofman@waverleycare.org

Main duties and responsibilities:

1. Service User Support

- Provide one-to-one emotional and practical support to service users who are in prison, who have recently been liberated from prison, or who are involved in criminal justice projects, to identify and overcome barriers to improving their health and wellbeing.
- Facilitate opportunities for one-to-one and group peer support where appropriate.

2. HIV/Hepatitis C Education and Testing

- Promote the value of testing and knowing your hepatitis C and HIV status.
- Develop our ongoing community mapping exercise to inform and optimise the reach of Waverley Care's Education and Testing Services to vulnerable and at-risk populations, particularly in regard to criminal justice projects.
- Deliver a testing service in accordance with Waverley Care protocols.
- Support individuals who test positive for hepatitis C and/or HIV to attend assessment appointments in clinical settings.
- Deliver education interventions to those most at-risk of contracting hepatitis C and HIV.
- Work with the Health Improvement Team and other Waverley Care staff to develop the testing service in new and innovative ways.

3. Project Development and Partnership Work

- Work independently to develop awareness of our services in HMP Barlinnie, HMP Low Moss and HMP Greenock by liaising with different prison teams (e.g. NHS, health improvement, throughcare, peer support, social work, induction, etc).
- Build and maintain effective relationships with relevant community-based services to support the work of the project.
- Work within the prisons, in line with developing Covid-19 restrictions, to meet with prisoners pre-liberation.
- Receive and record referrals from statutory and non-statutory services, as well as self-referrals.
- Liaise and network with internal Waverley Care staff and external agencies across NHS Greater Glasgow and Clyde, particularly with community-based addiction nurses and Hepatitis C specialist nurses in clinical settings.
- Publicise all aspect of service delivery to health and social care services, and to other specialist blood-borne virus and addiction services.
- Attend and present at local and national conferences/seminars as required.

4. Monitoring and Evaluation

- Routinely monitor and evaluate all aspects of the service delivery.
- Record and update records of all client interventions on the Waverley Care Service User Database.
- Work with other members of the team to provide required plans and reports to our funders.

5. Involving Others

- Ensure service user involvement in the effective design, delivery and review of the service.
- Encourage opportunities for volunteering across all relevant aspects of service delivery.
- Recruit, train and support volunteers.
- Support, supervise and assess the involvement of student placements in all aspects of service delivery.

6. General

- Participate in team meetings, case management meetings, team training and service planning as required.
- Take part in offering advice and support through the Waverley Care website live chat functions.
- Work to and adhere to all Waverley Care policies and practice guidelines.
- Participate in supervision, appraisal and annual planning.
- Identify and undertake relevant personal training.
- Work evenings and weekends as the service requires.
- Undertake any other duties, which may be reasonably required.

Person Specification – Health Improvement Coordinator

Skills and Experience	
Essential	Desirable
<p>Experience of providing support to vulnerable adults with multiple and complex needs, including addiction.</p> <p>Experience of person-centred working and managing a caseload.</p> <p>Knowledge of ways in which inequalities and trauma impact on addiction.</p> <p>Strong problem-solving skills.</p> <p>Experience of project development.</p> <p>Experience of producing reports for a range of audiences.</p> <p>Ability to work in partnership with a range of stakeholders.</p> <p>Experience of community engagement using a range of approaches.</p> <p>Excellent interpersonal and communications skills – written and verbal.</p>	<p>Experience of working with and supporting volunteers.</p> <p>Experience of working in a prison or criminal justice setting.</p> <p>Experience of working in the field of homelessness and/or harm reduction.</p> <p>Understanding of sexual health and blood borne viruses.</p> <p>Knowledge of the issues affecting people living with or at risk of blood-borne viruses.</p> <p>Current driving licence.</p>

Familiar with PC-based Windows software and associated applications.	
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Values and Behaviours	
Essential	Desirable
<p>Able to take a pro-active, creative and solution focused approach.</p> <p>A team player with the ability to develop good working relationships with staff, service users and partners.</p> <p>Self-aware, courteous and respectful of service users and colleagues.</p> <p>Able to take a high level of personal responsibility, delivering work and making decisions independently and appropriately.</p> <p>Able to self-reflect and modify working practice as appropriate.</p>	