

**Help our key workers be there for those who need us during the pandemic**



**1 – Your details**

**Please print clearly in block capital letters, confirm your name and address, so we can process your donation efficiently**

Title (please tick):  Mrs  Ms  Miss  Mr Other:

First name:

Surname:

Address:

Postcode:

Email:

Telephone:

Date:

Mobile:

**Now complete Section 2 for a regular donation or Section 3 for a single donation**

**2 – I would like to pledge my support with a regular donation**

I would like to give:  £10  £20  £50 Other:

Monthly

Quarterly

Half-yearly

Yearly

Starting on the 1<sup>st</sup> or 15<sup>th</sup> of: (please allow one month)

01/   /     or 15/   /

**Please ensure you have completed your name and address in section one**

**Instruction to your Bank or Building Society to pay by Direct Debit**

Please pay Charities Aid Foundation Direct Debits from the accounts detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Charities Aid Foundation and, if so, details will be passed electronically to my Bank or Building Society. Please complete the whole form and return to Waverley Care, 3 Mansfield Place, Edinburgh, EH3 6NB.

Service User Number: **691213**

CAF, Kings Hill, West Malling, Kent, ME19 4TA

**Name and full postal address of your Bank or Building Society**

To: The Manager \_\_\_\_\_ Bank/Building Society

Address:

Postcode:

Name(s) of Account Holder(s):

Account No:

Branch Sort Code:

Signature(s)

Date:

### 3 – I would like to give a single donation this World AIDS Day

I would like to make a donation of:  £50  £100  £500  £1,000

Or your choice: \_\_\_\_\_ (minimum £5)

I enclose a cheque, CAF cheque or postal order made payable to 'Waverley Care' **OR**

Please debit my Visa/Master Card/Maestro Card with the amount specified.

Card-holder's name as written on card: \_\_\_\_\_

Card Number

(Maestro only)

Start date: / Expiry date: / Security Code:

Issue No.:

### 4 – Make my donation worth 25% more

**For every £1 you give we can claim 25p at no extra cost to you!**

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I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give and that Gift Aid cannot be claimed where my family or I receive a personal benefit.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**To enable us to claim Gift Aid, please ensure you have completed your name and address overleaf.**

### Our promise to you regarding your data

The details we hold about you are held on our secure database and we promise never to pass on or sell your details to other organisations for marketing purposes. We process your details for the purpose of your donation, and to keep you up to date with the work of Waverley Care and to process Gift Aid claims with HMRC, when applicable. See our full privacy statement at [www.waverleycare.org/privacy](http://www.waverleycare.org/privacy)

### When returning your form, please place it in the Freepost envelope provided

#### Your Direct Debit Guarantee



This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.

If there are any changes to the amount, date and frequency of your Direct Debit, Charities Aid Foundation will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request Charities Aid Foundation to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

If an error is made in the payment of your Direct Debit, by Charities Aid Foundation or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your Bank or Building Society. If you receive a refund you are not entitled to, you must pay it back when Charities Aid Foundation asks you to.

You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Written confirmation may be required. Please also send a copy of your letter to us.

### Thank you for supporting Waverley Care this World AIDS Day

**Registered office:** 3 Mansfield Place, Edinburgh, EH3 6NB **Tel:** 0131 558 1425 **Email:** [fundraising@waverleycare.org](mailto:fundraising@waverleycare.org)  
**Scottish Charity No.:** SC036500 **Company Limited by Guarantee No.:** 253043 **www.waverleycare.org**