

## Job Description and Person Specification

<b>Job Title:</b>	Peer Support Coordinator
<b>Hours of work:</b>	Part time - 30 hours per week
<b>Salary:</b>	£25,896 - £28,626 pro-rata
<b>Holidays:</b>	36 days (including public holidays), pro-rata for part time
<b>Location:</b>	Blended working from home and office (Glasgow)
<b>Reports to:</b>	National Peer Support and Volunteering Lead

*Please note: This post is fixed term for 12 months, with opportunity to extend if further funding is secured*

### About Waverley Care

At Waverley Care, we take a positive approach to HIV, Hepatitis C and Sexual Health. We work closely with communities, starting conversations about these issues, encouraging people to access testing and empowering them to make choices that improve their health and wellbeing.

We're also here for people living with HIV or hepatitis C, working with them to understand their needs and offering practical support that helps them to live well.

Everything we do is guided by the experiences of the people we work with. By sharing these experiences, along with information people can trust, we want to challenge the stigma associated with HIV, hepatitis C and sexual health, and address the broader inequalities that our communities face.

### About the post

This new role will coordinate peer support services in Glasgow specifically for people who use drugs who are living with a blood borne virus (BBV), either hepatitis C or HIV or both.

The Peer Support Coordinator will recruit, train and supervise peer support volunteers/workers with lived experience of drug misuse and/or of living with a BBV to enable them to support people who currently use drugs to access BBV testing and, if they are living with a BBV, to access treatment and harm reduction advice.

The Peer Support Coordinator will also facilitate a new peer support group for people who use drugs who are living with HIV as part of the Glasgow HIV outbreak in Glasgow city centre – for more information on the outbreak, see [www.waverleycare.org/HIVappeal](http://www.waverleycare.org/HIVappeal).

The aim of the role is to make sure anyone living with a BBV in Glasgow can access peer support if they so wish, to support them to be cured of hepatitis C or to live well with HIV.

This role supports the Scottish Government's ambitious targets to eliminate Hepatitis C by 2024 and reduce the number of new HIV diagnoses to zero by 2030.

### About the person

- A demonstrable interest in, and passion for, improving the lives of people affected by blood borne viruses

- Excellent interpersonal skills and the ability to develop positive relationships with a range of stakeholders, including people who use drugs
- Excellent communication skills appropriate for a wide range of audiences

## Main duties and responsibilities

1. Recruit, train and supervise peer support volunteers/workers, with support from Waverley Care's Peer Support and Volunteering Lead
2. Work with peer support volunteers/workers to support HIV and hepatitis C testing across Greater Glasgow and Clyde
3. Work with Waverley Care's Health Improvement Team West to identify service users who could benefit from peer support, as well as people who would like to become peer support volunteers/workers
4. Facilitate a peer support group for people who use drugs who are living with HIV
5. Work with peer support volunteers/workers to come up with plans for the service users they are supporting using assessment tools, with identified outcomes related to health and wellbeing
6. Support the Health Improvement Team West in promoting the value of testing and knowing your BBV status
7. Work effectively with a range of partners in the local area including health colleagues and others in voluntary and statutory sector services
8. Deliver BBV and sexual health advice and support through the Waverley Care website live chat functions (a requirement for all staff)
9. Record and keep up to date records on the Waverley Care Service User Database
10. Work with other members of the team to provide required plans and reports to our funders
11. To participate in a system of support and supervision and to adhere to all Waverley Care policies and practice guidelines
12. Undertake any other duties, which may be reasonably required

## Person Specification

Skills and Experience	
Essential	Desirable
Experience of working with and supporting volunteers	Understanding of sexual health and blood borne viruses
Experience of offering person centred support to vulnerable adults	Knowledge of the issues affecting people living with or at risk of BBVs
Experience of delivering training to a range of audiences	
Ability to work in partnership with a range of stakeholders	
Excellent interpersonal and communications skills – written and verbal	
Strong problem-solving skills	

IT skills	
<b>Values and Behaviours</b>	
<b>Essential</b>	<b>Desirable</b>
<p>Able to take a pro-active, creative and solution focused approach</p> <p>A team player with the ability to develop good working relationships with staff, service users and partners</p> <p>Self-aware, courteous and respectful of service users and colleagues</p> <p>Able to take a high level of personal responsibility, delivering work and making decisions independently and appropriately</p>	